MINUTES OF A COMMITTEE AS A WHOLE MEETING OF THE BOARD OF COMMISSIONERS OF THE MEMORIAL PARK DISTRICT HELD ON TUESDAY, JANUARY 17, 2023 IN THE BOARD ROOM OF THE CENTER AT STEVENSON PARK, 3101 WASHINGTON BOULEVARD, BELLWOOD, IL 60104

# CALL TO ORDER

President Evans called the meeting to order at 5:00 p.m.

# ROLL CALL

Secretary Pamela Cobbs took roll. Present were Commissioners Evans, Martinez, Steiskal and Commissioner Miller. Commissioner Arredondo arrived at 5:15 Administration staff present was Director Flores, Treasurer Johnson, and Attorney Castaldo, Jr.

**PLEDGE OF ALLEGIANCE**

President Evans led the group in reciting the Pledge of Allegiance.

# PRESENTATION OF MINUTES

## December 20, 2022 Minutes Presented

## Reading Waived, Minutes Accepted

Pamela Cobbs presented the minutes from the December 20, 2022 Committee as A Whole, and December 20, 2022 Regular Meeting, Commissioner Miller made a motion, which was seconded by Commissioner Martinez. To waive reading the minutes as copies have been distributed to all the Commissioners and to accept the Minutes as presented. The motion carried. Action on approval of the Minutes will take place at the Regular Meeting.

**COMMUNICATIONS**

## Public Forum

None

## Correspondence

None

# COMMITTEE/DEPARTMENT REPORT

## FINANCE

**Presentation of Bills**

The Treasurer presented the following list of bills:

12/21/22 – 1/17/23 ratification $ 80,963.52

12/22/22 Payroll ratification 57,910.01

01/06/23 Payroll ratification 60,771.56

Online Payments ratification None

Ratification and approval on bills and payroll will take place at the Regular Meeting.

**COMMITTEE AS A WHOLE January 17, 2023 – PAGE TWO**

## Cash On Hand Report

Treasurer Johnson presented a cash on hand report for review by the Board totaling $4,020,712.49. The report indicated receipt of $325,234.00 in replacement taxes fiscal year to date and $700,472.40 in real estate taxes fiscal year to date. Copies of bills, payrolls and investments are attached to the original transcript of the minutes for this Committee as A Whole Meeting. Ratification of the Treasurer’s reports will take place at the Regular Meeting.

## BUILDINGS AND GROUNDS

**Monthly Activity Report**

Director Flores discussed the Buildings and Grounds Department monthly activity report that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## RECREATION

**Monthly Activity Reports**

Director Flores discussed the various Recreation Department monthly activity reports that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## SECURITY

## Monthly Activity Report

Director Flores presented the monthly activity report which had been distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

**ATTORNEY’S REPORT**

# None

**DIRECTOR’S REPORT**

None

**COMMISSIONERS’ REPORTS**

Commissioner Evans had two questions:

1) Commissioner Evans wanted to know is there a backup for registering a facility. There is a backup, but it may be a gap on when they actually come in., we will address it with Manny and take care of it. They can always register online by creating an account.

2) Do we allow outside agencies and organizations to rent our facilities for fundraising purposes. No, we do not, if they sell their tickets prior to and just want to hold the event then yes, otherwise no.

# UNFINISHED BUSINESS

None

**NEW BUSINESS**

**Ordinance No 2023-06**

Secretary Cobbs presented the Ordinance amending the Park District Code of Memorial Park District, copies of which had been distributed to the Commissioner’s prior to the meeting. Action will take place at the regular meeting.

**COMMITTEE AS A WHOLE January 17, 2023 – PAGE THREE**

# ADJOURNMENT

A motion was made by Commissioner Arredondo, seconded by Commissioner Martinez to adjourn this Committee as A Whole Meeting. The motion carried, and the meeting adjourned at 5:36 p.m. Respectfully,

Pamela Cobbs

Board Secretary

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gwendolyn Evans, President