MINUTES OF A COMMITTEE AS A WHOLE MEETING OF THE BOARD OF COMMISSIONERS OF THE MEMORIAL PARK DISTRICT HELD ON TUESDAY, NOVEMBER 15, 2022, IN THE BOARD ROOM OF THE CENTER AT STEVENSON PARK, 3101 WASHINGTON BOULEVARD, BELLWOOD, IL 60104

# CALL TO ORDER

President Evans called the meeting to order at 5:00 p.m.

# ROLL CALL

Secretary Pamela Cobbs took roll. Present were Commissioners Evans, Arredondo, Steiskal, and Miller. Administration staff present was Director Flores, Treasurer Johnson, and Attorney Castaldo, Jr.

**PLEDGE OF ALLEGIANCE**

President Evans led the group in reciting the Pledge of Allegiance.

# PRESENTATION OF MINUTES

## October 18, 2022 Minutes Presented

## Reading Waived, Minutes Accepted

Pamela Cobbs presented the minutes from the October 18, 2022, Public Hearing, October 18, 2022, Committee as A Whole, and October 18, 2022, Regular Meeting, Commissioner Miller made a motion, which was seconded by Commissioner Arredondo. To waive reading the minutes as copies have been distributed to all the Commissioners and to accept the Minutes as presented. The motion carried. Action on approval of the Minutes will take place at the Regular Meeting.

**COMMUNICATIONS**

## Audience Participation /Public Forum

None

## Correspondence

None

# COMMITTEE/DEPARTMENT REPORT

## FINANCE

**Presentation of Bills**

**The following list of bills was presented by the Treasurer:**

**10/19/22 – 11/15/22 ratification $ 66,341.78**

**10/28/22 Payroll ratification 60,258.46**

**11/10/22 Payroll ratification 65,668.50**

**Online Payments ratification None**

**OSLAD Grant ratification None**

Ratification and approval on bills and payroll will take place at the Regular Meeting.

**COMMITTEE AS A WHOLE November 15, 2022 – PAGE TWO**

## Cash On Hand Report

Treasurer Johnson presented a cash on hand report for review by the Board totaling $3,038,507.04. The report indicated receipt of $325,234.00 in replacement taxes fiscal year to date and $84,081.18 in real estate taxes fiscal year to date. Copies of bills, payrolls and investments are attached to the original transcript of the minutes for this Committee As A Whole Meeting. Ratification of the Treasurer’s reports will take place at the Regular Meeting.

**Presentation of Estimated Tax Levy for 2022**

Treasurer Johnson presented the estimated figures for the 2022 Tax Levy. Action will take place at the regular meeting.

**Insurance**

Director Flores presented the renewal premiums along with **Resolution No. 2022 -01**.

A Resolution approving and authorizing the execution of an agreement for Worker’s Compensation Insurance. Action and adoption will take place at the regular meeting.

## BUILDINGS AND GROUNDS

**Monthly Activity Report**

Director Flores discussed the Buildings and Grounds Department monthly activity report that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## RECREATION

**Monthly Activity Reports**

Director Flores discussed the various Recreation Department monthly activity reports that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## SECURITY

## Monthly Activity Report

Director Flores presented the monthly activity report which had been distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

**ATTORNEY’S REPORT**

# Attorney Castaldo reported that he is currently working on Drop Box for next year.

**DIRECTOR’S REPORT**

Director Flores reminder the Commissioner’s that the annual Tree Lighting will be

Dec. 7, 2022 from 6pm -8pm. He also reported that the Staff Christmas Party is December 17, from 2-6. Director Flores reported that the new brochure is out and the price for events are going up gradually to catch up other Park District prices. New business cards for the Commissioner’s will have email address only. Director Flores

informed the Commissioner’s that we will be moving away with paper and transporting to tablets and using Drop Box.

**COMMITTEE AS A WHOLE November 15, 2022 – PAGE THREE**

**COMMISSIONERS’ REPORTS**

Commissioner Evans reported that she had several concerns from seniors at the Senior Suites and Georgina Lane. They are not receiving flyers and brochures. Director Flores suggested that we take flyers and brochures to them. The seniors also had concerns that the sidewalk by the field house at Stevenson Park is buckling . Director Flores informed her that he is aware of the situation, and it is being taken care of.

# UNFINISHED BUSINESS

Director Flores presented **Ordinance No: 2022-03** “An Ordinance providing for the issue of not to exceed $700,000 General Obligation Limited Tax Park Bonds, Series 2022, of the District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing the revenue source to pay certain outstanding obligations of said Park District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.”

Action will take place at the regular meeting.

**NEW BUSINESS**

None

# ADJOURNMENT

A motion was made by Commissioner Steiskal, seconded by Commissioner Arredondo to adjourn this Committee as A Whole Meeting. The motion carried, and the meeting adjourned at 5:35 p.m. Respectfully,

Pamela Cobbs

Board Secretary

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gwendolyn Evans, President