MINUTES OF A COMMITTEE AS A WHOLE MEETING OF THE BOARD OF COMMISSIONERS OF THE MEMORIAL PARK DISTRICT HELD ON TUESDAY, NOVEMBER 21, 2023, IN THE BOARD ROOM OF THE CENTER AT STEVENSON PARK, 3101 WASHINGTON BOULEVARD, BELLWOOD, IL 60104

# CALL TO ORDER

Vice President Martinez called the meeting to order at 5:00 p.m.

# ROLL CALL

Secretary Pamela Cobbs took roll. Present were Commissioners Evans, Arredondo, Martinez, Steiskal, and Smith. Administration staff present was Director Flores, Treasurer Johnson, and Attorney Castaldo, Jr.

**PLEDGE OF ALLEGIANCE**

President Arredondo led the group in reciting the Pledge of Allegiance.

# PRESENTATION OF MINUTES

## October 17, 2023 Minutes Presented

##  Reading Waived, Minutes Accepted

Pamela Cobbs presented the minutes from the October 17, 2023, Public Hearing, October 17, 2023, Committee as A Whole, and October 17, 2023, Regular Meeting, Commissioner Evans made a motion, which was seconded by Commissioner Smith. To waive reading the minutes as copies have been distributed to all the Commissioners and to accept the Minutes as presented. The motion carried. Action on approval of the Minutes will take place at the Regular Meeting.

**COMMUNICATIONS**

## Audience Participation /Public Forum

 None

## Correspondence

 None

# COMMITTEE/DEPARTMENT REPORT

## FINANCE

**Presentation of Bills**

**The following list of bills was presented by the Treasurer:**

 **10/18/23 – 11/21/23 ratification $ 112,497.03**

 **10/27/23 Payroll ratification 65,043.64**

 **11/10/23 Payroll ratification 69,405.81**

 **Online Payments ratification None**

 **OSLAD Grant ratification None**

Ratification and approval on bills and payroll will take place at the Regular Meeting.

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## Cash On Hand Report

Treasurer Johnson presented a cash on hand report for review by the Board totaling $3,928,034.12. The report indicated receipt of $291,926.87 in replacement taxes fiscal year to date and $98,900.11 in real estate taxes fiscal year to date. Copies of bills, payrolls and investments are attached to the original transcript of the minutes for this Committee As A Whole Meeting. Ratification of the Treasurer’s reports will take place at the Regular Meeting.

## BUILDINGS AND GROUNDS

**Monthly Activity Report**

Director Flores discussed the Buildings and Grounds Department monthly activity report that was distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting

## RECREATION

**Monthly Activity Reports**

Director Flores discussed the various Recreation Department monthly activity reports that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## SECURITY

## Monthly Activity Report

Director Flores presented the monthly activity report which had been distributed to the Commissioners prior to the meeting. Acting Security Deputy Chief Derrick Meadows presented a camera proposal for review. No action is required at the Regular Meeting.

**ATTORNEY’S REPORT**

None

**DIRECTOR’S REPORT**

Director Flores reminder the Commissioner’s that the annual Tree Lighting will be

Dec. 6, 2023 from 6pm -8pm. He also reported that the Staff Christmas Party is December 16, from 2-6. Director Flores reported that the current phone system we have will be obsolete in two years and we need to look into changing it before then. No action is required at the Regular Meeting.

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**COMMISSIONERS’ REPORTS**

# None

# UNFINISHED BUSINESS

None

**NEW BUSINESS**

None

# ADJOURNMENT

A motion was made by Commissioner Steiskal, seconded by Commissioner Smith to adjourn this Committee as A Whole Meeting. The motion carried, and the meeting adjourned at 5:33 p.m. Respectfully,

Pamela Cobbs

 Board Secretary

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Madalyn Arredondo, President