MINUTES OF A COMMITTEE AS A WHOLE MEETING OF THE BOARD OF COMMISSIONERS OF THE MEMORIAL PARK DISTRICT HELD ON TUESDAY, JANUARY 16, 2024 IN THE BOARD ROOM OF THE CENTER AT STEVENSON PARK, 3101 WASHINGTON BOULEVARD, BELLWOOD, IL 60104

# CALL TO ORDER

President Evans called the meeting to order at 5:00 p.m.

# ROLL CALL

Secretary Pamela Cobbs took roll. Present were Commissioners Evans, Martinez, Steiskal and Commissioner Smith. Commissioner Arredondo, Administration staff present was Director Flores, Treasurer Johnson, and Attorney Castaldo, Jr.

**PLEDGE OF ALLEGIANCE**

President Evans led the group in reciting the Pledge of Allegiance.

# PRESENTATION OF MINUTES

## December 20, 2023 Minutes Presented

##  Reading Waived, Minutes Accepted

Pamela Cobbs presented the minutes from the December 19, 2023 Committee as A Whole, and December 19, 2023 Regular Meeting, Commissioner Miller made a motion, which was seconded by Commissioner Martinez. To waive reading the minutes as copies have been distributed to all the Commissioners and to accept the Minutes as presented. The motion carried. Action on approval of the Minutes will take place at the Regular Meeting.

**COMMUNICATIONS**

## Public Forum

None

## Correspondence

None

# COMMITTEE/DEPARTMENT REPORT

## FINANCE

**Presentation of Bills**

The Treasurer presented the following list of bills:

 12/20/23 – 1/16/24 ratification $ 51,681.01

 12/21/23 Payroll ratification 59,761.25

 01/05/24 Payroll ratification 64,613.19

 Online Payments ratification None

Ratification and approval on bills and payroll will take place at the Regular Meeting.

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## Cash On Hand Report

Treasurer Johnson presented a cash on hand report for review by the Board totaling $4,869,848.33. The report indicated receipt of $291,926.87 in replacement taxes fiscal year to date and $2,020,581.10 in real estate taxes fiscal year to date. Copies of bills, payrolls and investments are attached to the original transcript of the minutes for this Committee as A Whole Meeting. Ratification of the Treasurer’s reports will take place at the Regular Meeting.

**Presentation of Estimated Tax Levy for 2023**

Treasurer Johnson presented the final estimated figures for the 2023 Tax Levy. Action will take place at the regular meeting

## BUILDINGS AND GROUNDS

**Monthly Activity Report**

Director Flores discussed the Buildings and Grounds Department monthly activity report that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## RECREATION

**Monthly Activity Reports**

Director Flores discussed the various Recreation Department monthly activity reports that were distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

## SECURITY

## Monthly Activity Report

Director Flores presented the monthly activity report which had been distributed to the Commissioners prior to the meeting. No action is required at the Regular Meeting.

**ATTORNEY’S REPORT**

# None

**DIRECTOR’S REPORT**

None

**COMMISSIONERS’ REPORTS**

None

# UNFINISHED BUSINESS

**1.** Director Flores presented **Ordinance No 2023 -13 General Obligation Limited Tax Park Bond Series 2024** An Ordinance providing for the issue of not to exceed $730,000 General Obligation Limited Tax Park Bonds, Series 2024, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof. Action will take place at the regular meeting.

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**2. New Gym Equipment for Stevenson** Director Flores presentedthe following quotes

 Chest Press:

 a. Fitness Zone: $3,499.00

 b. Nautilus Instinct: $3,299.00

 c. Fitness Factory: $3,149.00 (Recommended)

 Shoulder Press:

 a. Nautilus Instinct $3,499.00

 b. Fitness Zone: $3, 999.00

 c. Fitness Factory: $3,149.00 (Recommended**)**

Director Flores recommends Fitness Factory for a total of $ 7,083.00 which includes delivery and setup of $787.00 Action will take place at the regular meeting.

**3. Director Flores presented Resolution 2023- R11** A resolution approving and authorizing the purchase of surveillance cameras from Imperial Surveillance, Inc.

 Eisenhower Community Center Grand total - $9,280.28

 Adventure Bay Pool Grand total - $12,356.29

 Service plan monthly - $76.05 Action will take place at the regular meeting.

**NEW BUSINESS**

**1. Director Flores presented Ordinance No 2023- 12 Annual Tax Levy**: An Ordinance providing for the Levy Assessment and collection of taxes for the fiscal year beginning May 1, 2023- April 30, 2024. Action will take place at the regular meeting.

**2. Director Flores presented Resolution 2023 -R10 Tax Cap Limitation(PTELA)** The Property Tax Extension Limitation Act applies to the Memorial Park District 2023 Tax Extension. Action will take place at the regular meeting.

# ADJOURNMENT

A motion was made by Commissioner Arredondo, seconded by Commissioner Martinez to adjourn this Committee as A Whole Meeting. The motion carried, and the meeting adjourned at 5:36 p.m. Respectfully,

Pamela Cobbs

 Board Secretary

APPROVED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Madalyn Arredondo, President